

Note: The Excel spreadsheet includes a pick list in column "c," making it easy to select your choice (just click in the applicable cell). The first one is done as an example, and you can select the "blank" item appearing last in the pick list for those accounts that do not appear in the balance sheet.

Note Payable (due in 3 months)

Current Liabilities

Accumulated Depreciation

Investment in Government Bonds

Accounts Receivable

Accounts Payable

Long-term Receivable From Employee

Dividends

Capital Stock

Patent

Supplies

Retained Earnings (ending)

Rent Expense

Unearned Revenues

Income Summary

Equipment

Revenues

Prepaid Rent

Interest Payable

Retained Earnings (beginning)

Loan Payable (due in 5 years)